

# APPLICATION FOR RESIDENCY

**Applicant #1 Name:** \_\_\_\_\_ S.S.#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birthday: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Drivers Lic. # / State: \_\_\_\_\_  
first middle last mo / day / yr

**Current Address:** \_\_\_\_\_ \* Own Monthly Payment: \$ \_\_\_\_\_ Dates In \_\_\_\_\_ to \_\_\_\_\_  
street apt # city/state/zip phone \* Rent Residence: mo/yr mo/yr  
 If Rent, Name of Landlord / Rental Community: \_\_\_\_\_ Landlord / Community Phone: ( ) \_\_\_\_\_

**Previous Address:** \_\_\_\_\_ \* Own Monthly Payment: \$ \_\_\_\_\_ Dates In \_\_\_\_\_ to \_\_\_\_\_  
street apt # city/state/zip phone \* Rent Residence: mo/yr mo/yr  
 If Rent, Name of Landlord / Rental Community: \_\_\_\_\_ Landlord / Community Phone: ( ) \_\_\_\_\_

**Personal Contact Information:** Home Phone # ( ) Work Phone # ( ) Cell Phone # ( )  
 Emergency Contact: Name: \_\_\_\_\_ Home # ( ) Work # ( ) Cell # ( )

**Current Employer:** \_\_\_\_\_ Position: \_\_\_\_\_ Dates Of \_\_\_\_\_ to \_\_\_\_\_  
 Supervisor Name / Phone: \_\_\_\_\_ / \_\_\_\_\_ Annual Income: \$ \_\_\_\_\_ Employment: mo/yr mo/yr

**Automobile:** \_\_\_\_\_  
Make Model Year Color Tag #

**Background:** Have you ever been convicted of a felony? \* Yes or \* No If Yes, please explain: \_\_\_\_\_  
 Have you ever filed for bankruptcy? \* Yes or \* No If Yes, please explain type, dates, etc: \_\_\_\_\_

**Applicant #2 Name:** \_\_\_\_\_ S.S.#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birthday: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Drivers Lic. # / State: \_\_\_\_\_  
first middle last mo / day / yr

**Current Address:** \_\_\_\_\_ \* Own Monthly Payment: \$ \_\_\_\_\_ Dates In \_\_\_\_\_ to \_\_\_\_\_  
street apt # city/state/zip phone \* Rent Residence: mo/yr mo/yr  
 If Rent, Name of Landlord / Rental Community: \_\_\_\_\_ Landlord / Community Phone: ( ) \_\_\_\_\_

**Previous Address:** \_\_\_\_\_ \* Own Monthly Payment: \$ \_\_\_\_\_ Dates In \_\_\_\_\_ to \_\_\_\_\_  
street apt # city/state/zip phone \* Rent Residence: mo/yr mo/yr  
 If Rent, Name of Landlord / Rental Community: \_\_\_\_\_ Landlord / Community Phone: ( ) \_\_\_\_\_

**Personal Contact Information:** Home Phone # ( ) Work Phone # ( ) Cell Phone # ( )  
 Emergency Contact: Name: \_\_\_\_\_ Home # ( ) Work # ( ) Cell # ( )

**Current Employer:** \_\_\_\_\_ Position: \_\_\_\_\_ Dates Of \_\_\_\_\_ to \_\_\_\_\_  
 Supervisor Name / Phone: \_\_\_\_\_ / \_\_\_\_\_ Annual Income: \$ \_\_\_\_\_ Employment: mo/yr mo/yr

**Automobile:** \_\_\_\_\_  
Make Model Year Color Tag #

**Background:** Have you ever been convicted of a felony? \* Yes or \* No If Yes, please explain: \_\_\_\_\_  
 Have you ever filed for bankruptcy? \* Yes or \* No If Yes, please explain type, dates, etc: \_\_\_\_\_

**Pet(s):** (1st) \_\_\_\_\_ (2nd) \_\_\_\_\_  
Type Breed Weight Color Type Breed Weight Color

**Applicant Deposit Agreement:** The applicant(s) mentioned above are required to pay the sum of \$ \_\_\_\_\_, in consideration for Owner taking the dwelling unit off the market while considering approval of the applicant(s). Of this amount, \$ \_\_\_\_\_ is a non-refundable fee for processing the application, and \$ \_\_\_\_\_ is a non-refundable administrative fee. The remainder \$ \_\_\_\_\_ is an application deposit in connection with this application. If the application is approved by Owner and the contemplated lease is entered into, the application deposit shall be credited to the required security deposit. If applicant notifies the Owner that Applicant wishes to withdraw this Application within 72 hours of this dated Application, or if the Applicant is not approved, then the non-refundable administrative fee and the application deposit will be refunded. (May take up to 30 days) However, if the Applicant notifies the Owner that Applicant wishes to withdraw this Application for Rental after 72 hours of this dated Application, or fails to enter into the contemplated lease, then the entire sum of \$ \_\_\_\_\_ shall be forfeited to the Owner. Keys will be furnished only after contemplated lease and other rental documents have been properly executed by all parties, and only after applicable security deposits have been paid. This application is preliminary only and does not obligate Owner or Owner's Agent to execute a lease or deliver possession of the proposed premises. Each Applicant represents that all of the above statements are true and complete. Any untrue statement will result in the denial of the Application and Owner will retain the entire amount(s) presented. Each Applicant hereby authorizes verification of the above information, references and credit records. Each Applicant releases, from liability, all persons and corporations requesting or supplying such information. Each applicant agrees to the above-mentioned terms by signing below.

Applicant #1 Signature \_\_\_\_\_ Applicant #2 Signature \_\_\_\_\_ Co-Signer (If required) \_\_\_\_\_ Date \_\_\_\_\_



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NOTES

Applicant #1

Credit Report Score: \_\_\_\_\_

Employment Dates: \_\_\_\_\_ - \_\_\_\_\_

Annual Income: \$ \_\_\_\_\_

Company : \_\_\_\_\_

Position: \_\_\_\_\_

Person verified / date: \_\_\_\_\_ / \_\_\_\_\_

\* Mortgage? (see credit report) or \* Rental?

Landlord/Community Name: \_\_\_\_\_

Lease Dates: \_\_\_\_\_ - \_\_\_\_\_

Monthly Payment: \$ \_\_\_\_\_

# Late: \_\_\_\_\_ # NSF: \_\_\_\_\_

Lease Fulfilled? \* Yes or \* No

Person verified / date: \_\_\_\_\_

Applicant #2

Credit Report Score: \_\_\_\_\_

Employment Dates: \_\_\_\_\_ - \_\_\_\_\_

Annual Income: \$ \_\_\_\_\_

Company : \_\_\_\_\_

Position: \_\_\_\_\_

Person verified / date: \_\_\_\_\_ / \_\_\_\_\_

\* Mortgage? (see credit report) or \* Rental?

Landlord/Community Name: \_\_\_\_\_

Lease Dates: \_\_\_\_\_ - \_\_\_\_\_

Monthly Payment: \$ \_\_\_\_\_

# Late: \_\_\_\_\_ # NSF: \_\_\_\_\_

Lease Fulfilled? \* Yes or \* No

Person verified / date: \_\_\_\_\_

Apartment Address

Anticipated Move In Date

\* Approved or \* Rejected

Reason(s) rejected: \_\_\_\_\_

Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_